



Fence Permit Application

Permit No: _____

3750 Bridge Street NW
St. Francis, MN 55070
Phone: 763-753-2630
Email: bldginsp@stfrancismn.gov

Minimum of 2 Days' Notice Required for Inspections

Site Address: _____

Property Identification Number: _____ # of Acres: _____

Owner Name: _____ Applicant Name: _____

Address: _____ Address: _____

City/State: _____ City/State: _____

Homeowner email: _____ Applicant email: _____

Contact: _____ Phone: _____ Fax: _____

Submit a Certificate of survey or an accurate, dimensioned site plan showing location of proposed fence. The City does not verify or guarantee property lines.

Height: _____

Materials: _____ Chain Link _____ Board/Picket _____ Wrought Iron _____ Vinyl _____ Slip Rail

Use: _____ General _____ Sport Court _____ Non-domestic Animals _____ Business _____ Erosion Control Only

Signature required from owners of neighboring properties if fence is on or within two (2) feet of property line:

I agree to allow my neighbor, _____ to construct a fence within two (2) feet of the property line and in the case that the fence is constructed on the property line, I agree to maintain my yard up to the side of the fence facing my property. If my neighbor installs a fence directly adjacent to my existing fence, I agree to share maintenance responsibilities in between our fences with my neighbors constructing the fence.

Name: _____ Address: _____ Signature: _____

Name: _____ Address: _____ Signature: _____

Name: _____ Address: _____ Signature: _____

Required Fees / Escrow Deposit

A copy of the most current filing fees and escrow deposit amounts required by the City has also been provided for your reference. All fees must be paid at the time of application. No fence permits will be issued until all bills and fees have been satisfied.

City staff will make every effort to keep costs at a minimum. Additional costs may be incurred due to lack of information, site or design problems, additional reviewing requirements or questions from the Planning Commission and/or City Council. You can have a significant impact on controlling these costs by submitting complete and comprehensive documents, plans, and designs which directly respond to the application procedures outlined. Incomplete submittals result in increased review time, unnecessary costs for the applicant, and may also result in rejection of an application.

The undersigned acknowledges that he/she has read this application and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of the City of St. Francis.

Signature of Applicant or Authorized Agent

Print Name of Applicant

Date

Notice: This is an **application** only. Permit will be issued after City approval and payment of fees.

Work is not authorized to begin prior to issuance.

***** FOR OFFICE USE ONLY *****

Signatures Required:	Signature/Date	Fees:
Zoning:	_____	Residential Fence under Seven (7) feet: <u>\$50.00</u>
Building:	_____	Residential Fence over Seven (7) feet: <u>Valuation</u>
		Commercial Fence: <u>Valuation</u>
		Total Fee: _____