

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
St. Francis City Hall 3750 Bridge Street NW
June 16, 2025
6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

2. ROLL CALL

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, and Finance Director Darcy Mulvihill.

3. APPROVAL OF AGENDA

MOTION BY: MUEHLBAUER SECOND: ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA

Ayes: Faanes, Muehlbauer, Robinson, Udvig, and Mayor Vogel.

Nays: None

Motion carries: 5-0

4. CONSENT AGENDA

A. City Council Minutes - June 02, 2025

B. Canine Program Donation

Resolution 2025-30 accepting a donation to the City of St. Francis Police Department from St. Francis Veterinary Clinic

C. Liquor Store - Full Time Employment

D. Fees to Amend Rum River Bluffs Preliminary Plat

E. Payment of Claims

Muehlbauer noted that the full-time position for the liquor store is self-sustaining and will not affect the tax levy.

MOTION BY: UDVIG SECOND: FAANES APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA

Ayes: Faanes, Muehlbauer, Robinson, Udvig, and Mayor Vogel.

Nays: None

Motion carries: 5-0

5. MEETING OPEN TO THE PUBLIC

Mayor Vogel asked City Clerk Wida if they had anyone wanting to speak. She said they did not.

6. SPECIAL BUSINESS - NONE**7. PUBLIC HEARINGS - NONE****8. OLD BUSINESS****A. Sale of City Owned Property (continued) - First Reading****Ordinance 346 Authorizing the sale of city surplus property to Andy & Roxanne Schreder**

City Administrator Thunstrom reviewed the Staff report in regard to the sale of the old City Hall building to Andy and Roxanne Schreder.

MOTION BY: MUEHLBAUER SECOND: FAANES TO ADOPT FIRST READING
ORDINANCE 346 AUTHORIZING THE SALE OF CITY SURPLUS PROPERTY.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

9. NEW BUSINESS - NONE**10. MEETING OPEN TO THE PUBLIC**

Hunter Carlson, 2612 230th Court, came forward to discuss moving from a charter City to a statutory City. He shared that there are pros and cons to both systems. He noted that he likes the charter rules that ordinances need to be read allowed three times before being officially passed. He added that Ham Lake is the only city that has a four-year Mayor term with no wards. He shared his support for staying as a charter City.

Roxanne Schreder, 2330 Cree Street, came forward and thanked the Council for the opportunity to work and soon own property in the City. She shared that she looks forward to continuing to grow her business in the City.

11. REPORTS**A. Fire Department Monthly Report- May 2025**

Fire Chief Schmidt reviewed the Fire Department report for the month of May. He shared that they responded to 78 calls for services, with an average en route time of seven minutes and 41 seconds, and at scene time of 11 minutes and 46

seconds. He noted they will be updating this report for June to include the data on the first arriving responder and the aggregate. He noted they are projecting a volume increase for the year of 12.41%. He reviewed the times of day and days of the week when all calls came in, with the 5:00 p.m. hour being the busiest hour of the day and Thursdays being the busiest day of the week. He shared that there was an increase in firefighter responses per day. He noted there were 20 fire events and 58 EMS events, with the average time on scene of 45 minutes and four seconds. He said there was no property loss for the month. He added that they met their turnout goals 51% of the time and their arrival on-scene goals 44% of the time. He shared that they provided mutual aid three times, twice to Oak Grove and once to Ramsey, and received no mutual aid.

Robinson asked if any of the callers for falls and heart issues, or illegal burning, are repeat callers. Schimdt said he would need to review each of these runs to see if any are repeats; however, he said they typically see repeat offenders for illegal burning.

Robinson asked if illegal burning gets passed off to the Police Department and if the charges increase as the offenses increase. Police Chief Schwieger said they visit repeat offenders of illegal burning. He noted they occasionally do look at issuing additional charges when they are constantly going out to the same property for the same issue to ensure the offender appears in court.

Robinson asked if they should reach out to family members of those who are repeat callers for falls or other medical concerns. Schmidt said they reach out to families as best they can. He shared that they try to identify the issues with these repeat callers so they can figure out how to help avoid more calls in the future.

The Council thanked Schmidt and the Fire Department for all of the work they do throughout the City.

12. COUNCIL MEMBER REPORTS

The Council shared the meetings and events they attended in the past few weeks, as well as highlighting upcoming events.

Muehlbauer shared that the City does not have jurisdiction to make changes to Highway 47. He stated he was disappointed to see how issues with Highway 47 were reported on the news.

Udvig shared that she finished the Citizen's Academy and encouraged other residents to take part in this as well. She sent thoughts and prayers to the Hortman and Hoffman families after the recent shooting.

Robinson asked about the timeline for changes at Rum River Woods Park, the ice rink. Public Works Director Carpenter shared that the playground has been ordered for Rum River Woods and will be starting soon. He noted that they had a kick-off

meeting for the ice rink project earlier today, and they have the project scheduled for the fall of 2026. He added that they are working on grants for this project.

Robinson asked how the use of the dog park has been this spring. Carpenter said that the park has been well utilized, and they have not had any reports of dog owners being irresponsible at the park. He shared that they plan to add a few more items to the park throughout the summer.

Robinson asked if the weed barrier is working around the fencing. Carpenter said yes.

Mayor Vogel stated they are getting close to having a JPA with Bethel Fire.

13. UPCOMING EVENTS

June 18 - Planning Commission Meeting - 7:00 pm

June 19 - City Offices Closed - Juneteenth

July 04 - City Offices Closed - Independence Day

July 07 - City Council Regular Meeting - 6:00 pm

July 16 - Planning Commission Meeting - 7:00 pm

14. ADJOURNMENT

There being no further business, Mayor Vogel adjourned the regular City Council at 6:22 p.m.



Jennifer Wida, City Clerk